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# SECRETARY'S REPORT FOR THE FISCAL YEAR ENDING MARCH 31, 1920

## OPERATING EXPENSES

Office expenses.....	\$675.23
Convention expenses.....	608.08
Printing and distributing JOURNAL.....	6,681.91
Committee expenses.....	1,033.01
Election expenses.....	225.72
Salary of assistant to secretary.....	1,200.00
Salary of secretary.....	500.00
Rent of office.....	540.00
Insurance, fire and liability.....	72.40
Salary of editor.....	1,000.00
Contingencies.....	192.01
Section expenses.....	399.84
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Total operating expenses.....	\$13,128.20

## OPERATING INCOME

Initiation fees.....	\$1,270.00
Annual dues.....	7,582.50
Subscriptions to JOURNAL.....	446.00
Advertisements in JOURNAL.....	2,754.65
Sale of <i>Proceedings</i> .....	39.00
Exchange on checks.....	.98
Interest on investments.....	555.04
Sales of JOURNAL.....	114.30
Interest on deposits.....	108.97
Typhoid Toll, sales of reprints.....	2.75
Authors copies, sales of reprints.....	62.25
1916 binding cases.....	.31
Hydrant and valve specifications.....	1.25
Jordan reports.....	1.50
Pipe specifications.....	37.20
Uniform accounts.....	.30
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Net loss from operation.....	\$151.20
Office rent paid for one-half year only.	

## SECRETARY'S REPORT

## BALANCE, APRIL 1, 1920

54	1919 binding cases.....	\$22.49	
93	1917 binding cases.....	30.22	
123	1918 binding cases.....	58.13	
135	Office equipment.....	108.40	
136	Profit and loss account.....		\$14,552.80
141	Permanent investment fund.....	11,945.00	
	Balance cash on hand.....	2,388.56	
		<hr/>	
		\$14,552.80	\$14,552.80
	Expenditures 1919-20 greater than 1918-19.....	\$4,522.33	
	Receipts 1919-20 greater than 1918-19.....	2,318.79	
		<hr/>	
	Increased expenses less increased receipts.....	\$2,203.54	
	Profit from operation 1918-19.....	2,052.34	
		<hr/>	
	Net loss from operation 1919-20.....		\$151.20
	Received from redemption of bonds.....	\$2,000.00	
	Invested in bonds for permanent fund.....	1,000.00	
		<hr/>	
	Investment funds applied to operation 1919-20.....		\$1,000.00
	Cash on hand April 1, 1920.....	\$2,388.56	
	Cash on hand April 1, 1919.....	1,603.03	
		<hr/>	
	Increase cash on hand April 1, 1920 over 1919.....		\$785.53
	Receipts from sale of bonds used in operation.....	\$214.47	
	Paid for binding cases on hand for sale and sold but not collected for.....	63.27	
		<hr/>	
	Loss from operation fiscal year 1919-1920.....		\$151.20

## FINANCIAL STATEMENT

Cash on hand April 1, 1919.....	\$1,603.03
<i>Receipts</i>	
Initiation fees.....	\$1,270.00
Annual dues.....	7,582.50
Subscriptions to JOURNAL.....	446.00
Advertisements in JOURNAL.....	2,754.65
Sale of PROCEEDINGS.....	39.00
Exchange on checks.....	.98
Interest on investments.....	555.04
Sales of JOURNAL.....	114.30
Interest on deposits.....	108.97
Typhoid Toll, sales of reprints.....	2.75

# SECRETARY'S REPORT

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Authors copies, sales of reprints.....	\$62.25
1916 binding cases.....	.31
Hydrant and valve specifications.....	1.25
Jordan reports.....	1.50
Pipe specifications.....	37.20
Uniform accounts.....	.30
Redemption American Foreign Security Bonds.....	2,000.00

\$16,580.03

## *Disbursements*

Binding cases.....	\$63.27	
Office expenses.....	675.23	
Convention expenses.....	608.08	
Printing JOURNAL.....	6,681.91	
Committee expenses.....	1,033.01	
Election expenses.....	225.72	
Salary of assistant to secretary.....	1,200.00	
Salary of secretary.....	500.00	
Rent of office.....	540.00	
Insurance, fire and liability.....	72.40	
Salary of editor.....	1,000.00	
Contingent expenses.....	192.01	
Section expenses.....	399.84	
Purchase Victory Loan bond.....	1,000.00	14,191.47

Balance cash on hand April 1, 1920..... \$2,388.56

## MEMBERSHIP STATEMENT

### *Active:*

Last report.....	1,024	
Elected during year.....	216	
Restored, paid back dues.....	22	1,262

### *Losses:*

Resigned.....	26	
Died.....	10	
Dropped, nonpayment dues.....	45	
Transferred to Corporate and Association.....	4	85

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### *Corporate:*

Last report.....	91	
Elected during year.....	18	
Transferred from Active.....	3	112

### *Losses:*

Resigned.....	1	
Dropped non-payment dues.....	4	5 107

*Associate:*

Last report.....	121		
Elected during year.....	18		
Restored, paid back dues.....	1		
Transferred from Active.....	1	141	

*Losses:*

Resigned.....	7		
Dropped nonpayment dues.....	1	8	133

*Honorary:*

Last report.....	5	5	5
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Total membership March 31, 1920..... 1,422

	<i>Active</i>	<i>Corporate</i>	<i>Associate</i>	<i>Honorary</i>	<i>Total</i>
1920.....	1,177	107	133	5	1,422
1919.....	1,024	91	121	5	1,241
Gain.....	153	16	12	0	181

Total number of members received during fiscal year 252 with a net gain of 181. Largest previous net gain 131—1908.